

General Referral User Guide – Hospital User

To begin, log on to www.healthlink.ie Click the Sign In button across the top of the page.



The screenshot shows the Healthlink website homepage. At the top, there is a navigation bar with links for Home, Application Form, Training Demos, FAQ, Remote Support, and a Sign In button. The Healthlink logo is prominently displayed in the center. Below the logo, there is a 'Latest Stats' section dated 07/03/2022, which lists various statistics such as the number of registered clinicians and practices, and a detailed list of electronic reports sent/received through Healthlink, including categories like COVID-19 testing, breast, prostate, lung, general, pigmented lesions, ophthalmology, endoscopy, mental health, neurology, palliative care, memory clinics, and vaccination referrals. To the right of the stats is a 3D bar chart with an orange arrow pointing upwards, indicating growth.

You will be asked to choose a digital certificate which will give you access to your secure HealthlinkOnline account.

Select a certificate for authentication

Site onlinev3.healthlink.ie:443 needs your credentials:



The screenshot shows a dialog box for selecting a certificate for authentication. It contains three entries, each with a certificate icon, a title, the issuing authority, and the expiration date:

- Healthlink Test Practice**
Healthlink Online Certificate Authority
6/27/2018
- Healthlink Online Manager**
Healthlink Online Certificate Authority
5/16/2018
- Healthlink Test Practice**
Healthlink Online Certificate Authority
1/31/2022

[Certificate information](#)

OK

Cancel

Select your certificate and click OK. You will then be directed to the login page.

Welcome to Healthlink Online Live

Username Enter your username in lowercase	<input type="text"/>
Password Enter your 7 to 15 character password (Show)	<input type="password"/>
PIN Enter your 8-digit PIN in the format 01/01/2006	<input type="text"/>
Forgot password? <input type="button" value="Login"/>	
<div style="display: flex; justify-content: space-around;"> Service Information Support </div>	

Enter your Username, Password & PIN and click Login.

This will take you to the Unprocessed Messages page which contains all new referrals or referrals which haven't been responded to yet.

Support
View Unprocessed Messages
Search
Report an Issue
Profile
Password Reset
Notifications
Audit Portal

Welcome Joan Bantry

Show: All

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 ...

Status	Select	Patient Name	Sender	Priority	Preferred Consultant	DOB	Patient MRN	Recipient	Msg_Type	Date
	<input type="checkbox"/>	Shane, Clark	Test, Jim	Urgent		07/10/1983	UNKNOWN		General Surgery Referral	22/02/2022 09:47:00
	<input type="checkbox"/>	Campbell, Eileen	Test, Jim	Urgent		11/11/1980	UNKNOWN		Heart & Vascular Referral	09/02/2022 16:39:25
	<input type="checkbox"/>	Test, Anthony	Healthlink, Doctor	Urgent		27/02/1977	UNKNOWN		Heart & Vascular Referral	09/02/2022 16:39:25
	<input type="checkbox"/>	Patient, Test	Test GP Role, Doctor	Routine		11/02/1965	UNKNOWN		Pain Medicine Referral	09/02/2022 16:39:25
	<input type="checkbox"/>	test, John	Admin Staff, Admin Staff			02/03/1954	UNKNOWN		General Surgery Referral	09/02/2022 16:39:25
	<input type="checkbox"/>	test, 2814	Johnson, Paul	Urgent		05/01/2022	UNKNOWN		Obstetrics Referral	09/02/2022 16:39:25
	<input type="checkbox"/>	Patient, Test	Test GP Role, Doctor	Routine		11/02/1965	UNKNOWN		Heart & Vascular Referral	07/12/2021 13:12:00
	<input type="checkbox"/>	Patient, Test	Test GP Role, Doctor	Routine		11/02/1965	UNKNOWN		Bone/Orthopaedics Referral	07/12/2021 11:16:00
	<input type="checkbox"/>	Test, Chris	Hlink, Doctor	Routine		01/01/1945	UNKNOWN		Bone/Orthopaedics Referral	07/12/2021 11:15:00
	<input type="checkbox"/>	Patient, Test	Test GP Role, Doctor	Routine		11/02/1965	UNKNOWN		Bone/Orthopaedics Referral	07/12/2021 11:08:13
	<input type="checkbox"/>	Patient, Test	Test GP Role, Doctor		Doe John	11/02/1965	UNKNOWN		Pain Medicine Referral	07/12/2021 11:08:13
	<input type="checkbox"/>	Bitzer, Beth	Test GP Role, Doctor	Routine		15/10/1989	UNKNOWN		Bone/Orthopaedics Referral	07/12/2021 10:56:00

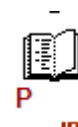
- New referrals are indicated by the Post Box image:



- Referrals which have been read but not responded to are indicated by the Open Book image:



- Referrals which have been printed are indicated by a P underneath either of those images:

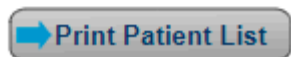
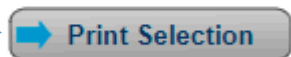
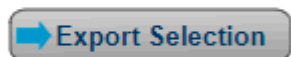
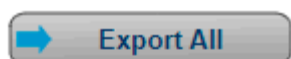


There are three options on the bottom right of the screen to print referrals from the front page

Print All- Prints all unprocessed referrals

Print Selection- Tick the box beside the referrals you wish to print

Print to PDF- Saves the referral in PDF format, where you can save it to your local machine.



To read a referral, click once on the Post Box image underneath Status. This will open the referral form in a new window.

To print, click the 'Print Version' button at the top of the form.

Print Version



NATIONAL GENERAL REFERRAL FORM

Patient Summary: Test Patient (11/02/1965 - 57 yrs - M), HIGH STREET, MAIN ROAD
Referring Clinician: Test GP Role, Doctor
Clinic: Pain Medicine

Referral Priority: Routine

General History: Reason for Referral: test
 History of presenting complaints: test

Social History: Physical mobility impairment: No
 Drinker: No


Current Medication: Anticoagulant Use: No

Patient Demographics	Hospital:	General Practitioner Details:
Patient Name: Test Patient	Hospital: Santry General Hospital	Pain Medicine
Date of Birth: 11/02/1965 (Age: 57 years)	Clinic: Test GP Role, Doctor	999999
Gender: Male	Referring GP: 66 Ballygall Road East	Dublin 11
Address: HIGH STREET MAIN ROAD	Medical Council Number:	
	Address:	
Phone: 0000000000	Phone: (01) 8344611	
Mobile: 0000000000	Phone (Emergency): 123456789	
Email: TEST@PATIENT.COM	Referral Sent: 08/12/2021 08:01	
First Language: English	Message ID: REF20211208000128039999999	
Interpreter Required: No		
HLID: Unknown		

[Click here to Respond to Referral](#)

To respond, click the 'Click here to Respond to Referral' at the bottom of the form.

This is the response form:



NATIONAL GENERAL REFERRAL RESPONSE FORM

Patient Name: Test Patient **GP Name:** Test GP Role, Doctor
Date of Birth: 11/02/1965 (Age: 57 years)
Gender: Male

Triage Category:
Triaging Clinician: First Name: Family Name:

Arrange OPD:*

Suggested Action for GP:

Suggested Therapy:

Radiology:

Laboratory:

Suggested Action by Consultant:

Suggested Therapy:

Radiology:

Laboratory:

Other comments:

Important: Please ensure the patient brings their medication details, along with relevant x-rays, scans and radiology reports, with them to their appointment.

Next >>

Complete all the necessary information using the dropdown lists or enter in the free text fields. All mandatory fields are marked with a red *

Click 'Next' to review the response before sending.

 NATIONAL GENERAL REFERRAL RESPONSE FORM			
Patient Name:	Test-37050 Regression	GP Name:	Dr Joe Bloggs
Date of Birth:	18/02/1936 (Age: 86 years)		
Gender:	Female		
Pregnancy Status:	Not pregnant		
Triage Category:			
Triaging Clinician:	First Name:	Family Name:	
Arrange OPD:*	Yes		
Clinic:			
Date:			
Time:			
Suggested Action for GP:			
Suggested Therapy:			
Radiology:			
Laboratory:			
Suggested Action by Consultant:			
Suggested Therapy:			
Radiology:			
Laboratory:			
Other comments:			
Important:	Please ensure the patient brings their medication details, along with relevant x-rays, scans and radiology reports, with them to their appointment.		
<< Back		Submit	

You will receive a message saying the response has been successfully sent to Healthlink. The response can be printed using one of the links on this page.

Form Submittal

The form has been successfully submitted to Healthlink.

To print submitted form [click here](#).

To print submitted form to PDF [click here](#).

All referrals and responses are stored in your Healthlink account for 30 days. At any point you can retrieve these using the Search form. Click on 'Search' across the top menu of HealthlinkOnline. This will open up the Search form.